

Automatic Drafts Change

Please change accounts for automatic withdrawals/drafts

(e.g., mortgage payments, insurance premiums, gym memberships, etc.) Allow 15 days for processing

Date _____
Company Name _____
Company Address _____
City _____ State _____ Zip _____

To whom it may concern

I've recently changed banks and opened an account with United Community. A withdrawal/draft in the amount of \$_____ is currently being withdrawn on _____ from the following:

Financial Institution _____
Routing Number _____ Account Number _____

Please stop the automatic withdrawal/draft from the current account on _____
and start the withdrawal/draft from my United Community account:

United Community Routing Number __ 061112843 _____
United Community Account Number _____

Bank Address _____
City _____ State _____ Zip _____
Phone _____
Contact At United Community _____

If you have any questions about this request, please contact me. Thank you.

Signature _____ Date _____
Full Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Day Evening
Email Address _____
Amount Of Withdrawal/Draft _____
Day Of Month Of Withdrawal/Draft _____

Be sure to keep a copy of this documentation for your files.

