



Effective as of December 4, 2023

United Community Site Access Policy

If provided a visitor badge, it must be worn at all times.

For any facilities that maintain a visitor's log at front desk the Supplier must follow procedures for signing in. Purpose of visit and name of Bank escort must be documented.

Supplier may only access during business hours unless approved in advance by Bank supervisor.

Supplier may be denied access for any reason.

Business or business casual attire is acceptable unless otherwise instructed.

No illicit drugs and no weapons allowed.

There is no expectation of privacy; some areas may be monitored by cameras or other means.

Site access may require scheduling in advance; responsibility of Supplier to understand and follow scheduling rules of each facility.